

CARL SANDBURG COLLEGE
(605th Meeting)
Regular Meeting – September 28, 2006

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room (E200), Carl Sandburg College, Galesburg, Illinois, on Thursday, September 28, 2006, at 7:00 p.m.

ROLL CALL:

Present: Mr. John A. Kraus, Chairperson
Mr. Bruce A. Lauerman, Vice Chairperson
Mr. William C. Robinson, Secretary
Mr. Jack P. Ball
Mr. Thomas H. Colclasure
Mr. John T. Huston
Ms. Paige Rohweder, Student Trustee

Absent: Dr. D. Wayne Green

Others: Mr. Thomas A. Schmidt, President; and Ms. Mary Buckingham, Recording Secretary. Administration: Ms. Gena Alcorn, Mr. Larry Benne, Ms. Sherry Berg, Ms. Lisa Blake, Ms. Sally Day, Ms. Robin DeMott, Ms. Marnie Dugan, Ms. Lisa Hanson, Ms. Carol Kreider, Ms. Misty Lewis, Ms. Elaine Long, Ms. Debra Miller, Mr. Steve Norton, Mr. Mark Pfeiger, Mr. Jim Rich, Mr. Samuel Sudhakar, Dr. Lori Sundberg, Dr. Connie Thurman, and Mr. Mike Walters. Faculty: Ms. Julie Gibb. Staff: Ms. Cathy Lagnese, Ms. Jennifer Scott, and Ms. Mary Shull. Others: Dr. Jeanne Clerc, Dr. Richard Carter, Western Illinois University; and representatives of the media.

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD SEPTEMBER 28, 2006 – PAGE 2

Items from the Floor:

Ms. Julie Gibb, Associate Dean of Humanities & Performing Arts, presented Mr. John Kraus, Board Chairperson, a plaque honoring Carl Sandburg College as an All-Steinway School for 2005. Gibb reported that Carl Sandburg College is the only community college to attain such an honor.

Ms. Sally Day, Director of Nursing, presented Mr. John Kraus, Board Chairperson, an Accreditation Award from the National League for Nursing Accrediting Commission (NLNAC). The Award was presented to the CSC Associate Degree Nursing Program for achievement of quality and excellence in nursing education. CSC was awarded eight years accreditation from Spring 2006 to Spring 2014.

Mr. Samuel Sudhakar, Vice President Technology Services, presented Mr. John Kraus, Board Chairperson, with a Proclamation from the City of Galesburg proclaiming September 29, 2006, "TECHFEST 2006 Day." TECHFEST will be taking place at Carl Sandburg College on Friday, September 29, 2006.

Representatives from key fields of technology will be on hand with exhibits, demonstrations, break out sessions, and hands on learning opportunities at TECHFEST 2006.

Agreement between CSC and WIU for the BOT/BA Program:

Mr. John Huston moved and Mr. Tom Colclasure seconded to approve the Carl Sandburg College partnership with Western Illinois University's Board of Trustees Bachelor of Arts (BOT/BA) Degree Program. The program will be offered within Carl Sandburg College district through EduNet and other traditional, online, and hybrid delivery methods.

MOTION:

On roll call vote, six members voted "Aye"; none voted "Nay." Motion carried. Faculty Representative "Absent"; Staff Representative "Absent"; Student Trustee voted "Aye."

Consent Agenda-General:

Mr. Bruce Lauerman moved and Mr. Bill Robinson seconded to approve the following items under the Consent Agenda-General:

- minutes of the August 24, 2006, meeting of the Board,
- checks as written, signed, and dispersed for the month of August 2006,
- reschedule the Board of Trustees regular meetings for November and December 2006 to Tuesday, November 14, 2006, and Thursday, December 14, 2006,

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD SEPTEMBER 28, 2006 – PAGE 3

- appointment of Radiologic Technology Advisory Committee Members: Laurie McKillip, Dr. Subbia Jagannathan, Wendi Hook, Mary Mowen, Dan Harn, K'lea Williams, Cathe Browne, Lisa Sweeney, and Katherine Roberts,
- appointment of Child Development Advisory Committee Members: Heidi Coe, Pam Dunn, Tammy Froelich, Dianne Gravino, Linda Kozekichki, Maury Lyon, and Linda Stuckelburg,
- resolution charging the Board secretary to publish the 2007 election notice and designate Mary Buckingham or her designee to receive nominating petitions for candidates at the election.

MOTION:

On roll call vote, six members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative “Absent”; Staff Representative “Absent”; Student Trustee voted “Aye.”

Consent Agenda-Personnel: Mr. Tom Colclasure moved and Ms. Paige Rohweder seconded to approve the following items under the Consent Agenda-Personnel:

- employment of Ms. Jennifer Scott, Coordinator of The Extension Center (union exempt), reflecting Mid-Management, Level IV, Address 5, at an annual salary of \$30,110, prorated, effective October 2, 2006,
- employment of Ms. Linda Lamm, Office Assistant to CABI/ETC (union exempt), reflecting Clerical/Support Staff, Level I, Address 2, at an annual salary of \$14,360, prorated, effective October 2, 2006,
- resignation of Ms. Naomi Adams, Executive Assistant to the Vice President of Student Services, effective October 11, 2006,
- resignation of Mr. Rich Canfield, Third Shift Custodian, effective September 29, 2006,
- employment of Mr. Scott Schubert, Dispatcher/PM (union eligible), reflecting Physical Plant, Level I, Address 2, at an annual salary of \$17,870, prorated, effective October 1, 2006,
- employment of Ms. Tera Rothzen, Fitness Center Supervisor/Employee Wellness Coordinator (union eligible), reflecting Mid-Management, Level IV, Address 1, at an annual salary of \$27,330, prorated, effective October 1, 2006,

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD SEPTEMBER 28, 2006 – PAGE 4

- employment of Ms. Janice Reed, Executive Assistant to the Vice President of Student Services/Athletic Director (union exempt), reflecting Clerical/Support Staff, Level III, Address 4, at an annual salary of \$19,860, prorated, effective October 1, 2006,
- employment of Mr. Neal Gridley, Third Shift Custodian (union eligible), reflecting Physical Plant, Level I, Address 2, at an annual salary of \$17,870, prorated, effective October 1, 2006.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative “Absent”; Staff Representative “Absent”; Student Trustee voted “Aye.”

Financial Reports: Mr. Tom Colclasure moved and Mr. Bill Robinson seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative “Absent”; Staff Representative “Absent”; Student Trustee voted “Aye.”

Mini Treat – Dual Credit: Heard a presentation and an overview from Ms. Marnie Dugan, Director of Recruitment, on Dual Credit. Ms. Sherry Berg distributed a sheet outlining the schools and Dual Credit courses that are offered at each school. Berg reported that we are up 248 credit hours from last fall.

PRESIDENT: President Schmidt reported that tomorrow he will attend the Illinois Community College President’s Council Meeting and the ICCTA Meeting in Springfield. The topic of discussion once again will be *Ethics Update*.
President Schmidt complimented Mr. Samuel Sudhakar on being nominated to serve on the National Datatel Users Group Advisory Board.
President Schmidt said that the TECHFEST will be on campus tomorrow and three college Presidents will be addressing the Fest; Monmouth College, Knox College, and Western Illinois University.
President Schmidt reported that on Wednesday, October 4, he will be attending the ICCB Task Force Meeting. They will be discussing HJR 122 bill which deals with funding mechanisms.

President Schmidt said that Dr. Diane Kroll will now be the designated Envoy representative for the non-public school market. This includes private schools and home-school students. President Schmidt reported that due to the time frame of the 2007 Election, the new board must be seated and reorganized between May 9, 2007, and May 15, 2007. Thus, we may have to depart from the normal May Board Meeting time frame and possibly have the meeting on May 15, 2007. Further information on this meeting date will be forthcoming. Lastly, President Schmidt said that in the future we may have to align ourselves with a partner and investigate student housing and community based performing arts.

VICE PRESIDENT OF
ACADEMIC SERVICES:

Mr. Larry Benne reported that two adjunct faculty recently moved out of the area and had to be replaced. There was a scramble for replacements, but the transition was smooth and their positions have now been filled. Benne said that Ms. Carol Kreider and he recently attended a regional forum on the Illinois Articulation Initiative hosted by the Illinois Community College Board and the Board of Higher Education. There was great feedback and improvements shared. Benne stated that the General Ed Articulation is working very well and has been successful. The major panels have been working at varying degrees. Benne and Kreider gave their input and were as frank as possible.

VICE PRESIDENT OF
STUDENT SERVICES:

Mr. Steve Norton invited everyone to attend the Annual Career Fair on October 16 at the Galesburg campus. Norton reported that the Retention Task Force is established for the year and appears to be very promising. Norton said that the first ever CSC Cross Country Invitational will be held Saturday at Lake Storey. Both two year and four year institutions will be represented. There will be over 350 runners.

VICE PRESIDENT OF
TECHNOLOGY
SERVICES:

Mr. Samuel Sudhakar reported that the VoIP Upgrade project is complete. He said we have moved all our voice call locations to EduNet and are quality testing it now and will be ready to disconnect our five T-1 lines next month. Sudhakar reported that the Nauvoo Colusa School District has joined EduNet bringing the

number of EduNet partners to 14. Sudhakar said that we vendor demonstrations scheduled for project SafeGuard in October and will be bringing a recommendation to the group in January. Sudhakar reported that we have a new Instructional Design Intern from Western Illinois University, Mr. Robert Christopherson. Christopherson works with Faculty and Academic support staff on Instructional Design and curriculum technology integration. He also assists the Title III team on multimedia instructional design.

VICE PRESIDENT OF
ADMINISTRATIVE
SERVICES:

Dr. Sundberg congratulated Ms. Sandy Wallace on successfully writing two grants with the Library Services and Technology Act Grant Program. The first grant is entitled: *Basic Science for Underprepared College Students* and the second one is: *Science Support for At-Risk Students*. Each grant is for \$3,000. Sundberg also thanked Ms. Lisa Blake and the Business Office staff for their efforts with the audit. We are nearing completion of the audit. It is a big project and takes the commitment of everyone to achieve. Sundberg reported that we have been given a deadline of early November for the Upward Bound Grant. Ms. Peggy Libby and Mr. Tony Bentley are diligently working to complete that grant renewal. Lastly, Sundberg said that she had the opportunity to participate in the strategic planning process with Galesburg District #205 and she said it was a fantastic experience. She said she was especially proud of everyone here at the College. As hosts, everyone from our custodial staff to support staff did a fantastic job in helping 205 make sure their process went smoothly. District 205 and all of the community members were very complimentary and appreciative.

ADMINISTRATIVE
REPORTS:

The following administrators gave reports: Ms. Sherry Berg and Ms. Gena Alcorn.

ICCTA
REPRESENTATIVE:

Mr. John Huston reported that the next ICCTA Meeting will be held September 29 & 30 in Springfield. November 10 & 11 the ICCTA Meeting will be held in Chicago. The topic at both meetings will be *Ethics Update*.

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD SEPTEMBER 28, 2006 – PAGE 7

STUDENT TRUSTEE: Ms. Paige Rohweder reported that the SGA had a *Day of Music* this past Sunday. Proceeds were donated to the Red Cross. She said that SGA will have a Junior High Learning Conference on October 21. Rohweder reported that the SGA will hold a Lobby Training for community colleges and universities and that SGA will also have a High School Leadership Conference. She said that there has been a good turnout for Clubs and Organizations. The Student SGA office is now turned into an office for student clubs and organizations with mailboxes, computer, etc.

BOARD REPORTS: Mr. Tom Colclasure complimented Sudhakar on the five T-1 lines and the cost reduction to the College. The savings was to a tune of \$30,000.
Mr. John Kraus complimented Sudhakar on the EduNet. He said he was very proud of the net.

Closed Session
8:19 p.m.:

Mr. John Huston moved and Mr. Jack Ball seconded a request for a Closed Session to consider the purchase or lease of real estate for the use of the public body; to consider “pending and imminent” litigation; to discuss the dismissal, appointment, compensation, performance, and discipline of specific employees and students of the public body; to consider the selection of a person to fill a vacancy in public office; and to discuss minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative “Absent”; Staff Representative “Absent”; Student Trustee voted “Aye.”

RECONVENE
9:40 p.m.:

The Regular Meeting of the Board reconvened at 9:40 p.m.

ROLL CALL:

Present: Mr. John A. Kraus, Chairperson
Mr. Bruce A. Lauerman, Vice Chairperson
Mr. William C. Robinson, Secretary
Mr. Jack P. Ball
Mr. Thomas H. Colclasure
Mr. John T. Huston
Ms. Paige Rohweder, Student Trustee

Absent: Dr. D. Wayne Green

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD SEPTEMBER 28,
2006 – PAGE 8

Removed from Agenda: Item number 15 (Lease Agreement) was removed from the
Agenda.

ADJOURNMENT

9:41 p.m.: Mr. Bruce Lauerman moved and Mr. Jack Ball seconded that the
meeting be adjourned to the next regular meeting of the Board or
to the call of the Chairperson.

MOTION: Voice vote – motion carried.